



# GEORGIA

DEPARTMENT OF NATURAL RESOURCES

## VACANCY ANNOUNCEMENT



Coastal Resources  
Division



Environmental Protection  
Division



Historic Preservation  
Division



Law Enforcement  
Division



Parks, Recreation and  
Historic Sites  
Division



Wildlife Resources  
Division

GEORGIA DEPARTMENT of NATURAL RESOURCES  
Office of Human Resources

404.656.7560

[www.gadnr.org](http://www.gadnr.org)

VACANCY ANNOUNCEMENT #02-2019

APPLICATION DEADLINE DATE: **January 22, 2019**

## **Vacant Position Listing**

Please click on the Job Title – Location to learn more about the advertised vacant position

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## Georgia County & Major City Map



## Applicant Information

- Vacancies are open to all qualified applicants. Applicants will be screened for the minimum qualifications listed for each job vacancy. Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess one or more of the listed preferred qualifications, when applicable.
- Employees will be given the opportunity to compete within their division or within central office to transfer to or voluntary demote to a vacant position prior to consideration of applicants from outside of the agency.
- Applications are accepted for announced jobs only.
- To apply for an announced job vacancy, applicants must submit a Department of Natural Resources (DNR) Application for Employment to the individual address listed with each job posting. It is important that applications be sent directly to the contact person and/or locations listed. Applications sent to another location may not be forwarded and may result in applications not being considered. Please do not submit your application to the address listed on the front of this announcement.
- Applicants must submit one application for each position being applied for.
- A .pdf version and a Word version of the DNR Application for Employment can be found by visiting the Careers page of the DNR website at <http://www.gadnr.org/careers>.
- If submitting a résumé, please attach this with a **completed** DNR Application for Employment.
- Please be sure to include the following information on your application; Job Title and Position Number.
- If the minimum qualifications for a job require a college education and you have obtained a degree from a college or university outside the USA, you are required to submit an International Education Evaluation Letter showing your degree is equivalent to one obtained at a college or university in the USA. International Educational Evaluations are accepted from the National Association of Credential Evaluation Services ([www.naces.org/members.htm](http://www.naces.org/members.htm)) or the Association of International Credentials Evaluators ([www.aice-eval.org](http://www.aice-eval.org)).
- Your application must be postmarked no later than the application deadline date noted on the front page of this Vacancy Announcement. Please note that deadlines listed may differ for certain advertised jobs from what is listed on the front of the Vacancy Announcement.
- Any offer of full time and part time employment by DNR is conditional upon a background check that is appropriate for the job functions and business necessity. If related criminal records are revealed in the process, the applicant will not be automatically disqualified.
- Information found on publically posted social media accounts may be examined.
- Current State of Georgia employees transferring to a DNR position, on the same pay grade, will transfer at their existing pay. Current State of Georgia employees transferring to a DNR position, on a higher pay grade, will typically receive a 5% promotion, or go to the job minimum, whichever is greater. Current State of Georgia employees transferring to a DNR position, on a lower pay grade, will typically receive a demotion with a loss in pay.
- **All positions listed in this announcement are in the Unclassified Service and will be filled as unclassified positions.**
- All qualified applicants will be considered. Hiring locations will contact applicants regarding interviews but due to the volume of applications received not all applicants will be contacted or receive an interview.
- If you need this Vacancy Announcement in an alternate format, please contact the DNR Office of Human Resources at 404.656.7560.
- DNR is a registered participant in the federal work authorization program commonly known as E-Verify. DNR uses this program to verify employment eligibility of individuals hired on or after July 1, 2007. DNR's E-Verify ID # is 45119, Authorized July 1, 2007.
- The Georgia Department of Natural Resources is an Equal Opportunity Employer.

Additional information on the Georgia Department of Natural Resources Operating Divisions can be located by visiting the below website addresses:

Coastal Resources Division  
 Environmental Protection Division  
 Historic Preservation Division  
 Law Enforcement Division  
 Parks, Recreation and Historic Sites Division  
 Wildlife Resources Division

[www.CoastalGADNR.org](http://www.CoastalGADNR.org)  
[www.GeorgiaEPD.org](http://www.GeorgiaEPD.org)  
[www.GAshpo.org](http://www.GAshpo.org)  
[www.GADNRLE.org](http://www.GADNRLE.org)  
[www.GAStateParks.org](http://www.GAStateParks.org)  
[www.GeorgiaWildlife.org](http://www.GeorgiaWildlife.org)

**NOTE:** Information in this Vacancy Announcement is subject to change.

## Conservation Ranger 1 (Game Warden) Applicant Information

**JOB CODE: PSP040**

**PAYGRADE: LH**

**ENTRY SALARY: \$41,236.08**

The Law Enforcement Division of the Georgia Department of Natural Resources is accepting applications for the position of Conservation Ranger 1 (Game Warden) on a year-round basis. The pool of applications on hand will be pulled as needed by the agency to fill vacant positions. Applicants must submit a DNR P.O.S.T. Certified Position Application for Employment to the DNR Training Academy, along with a current P.O.S.T. Certification Certificate (if applicable) or a copy of the P.O.S.T. Entrance Exam results to the following address:

DNR Training Academy  
ATTN: Conservation Ranger Employment  
1000 Indian Springs Drive  
Forsyth, GA 31029

Or documents may be sent electronically to [DNR.Training.Academy@dnr.ga.gov](mailto:DNR.Training.Academy@dnr.ga.gov).

Completed applications will be used to create a List of Applicants which will be used to fill positions as needed.

**NOTE:** Applicants who are not POST certified must pass the P.O.S.T. Entrance Exam to be considered for a Conservation Ranger 1 (Game Warden) position. A copy of the test scores must be included with the application when applying for a Conservation Ranger 1 (Game Warden) position. P.O.S.T. Entrance Exam Information is located on the Careers page of the Law Enforcement Division's website.

Applicants who are P.O.S.T. Certified must provide a copy of their P.O.S.T. Certification Certificate when applying for a Conservation Ranger (Game Warden) position.

The following information can be used to provide guidance when applying for the Conservation Ranger 1 (Game Warden) position. This information is available on the Careers page of the Law Enforcement Division's website at [www.gadnrle.org/careers-le](http://www.gadnrle.org/careers-le):

- What is a Game Warden
- Qualifications for Employment
- P.O.S.T. Entrance Exam (POST testing information)
- Selection Process
- Conditional Employment
- Law Enforcement Training
- Career Progression/Promotions/Assignments
- Employment Benefits
- DNR P.O.S.T. Certified Position Application for Employment
- DNR Supplemental Work History
- Conservation Ranger 1 (Game Warden) Hiring Packet
- Becoming a Game Warden Brochure

**Additional information is available by contacting the DNR Training Academy at (478) 993-4540 or (478) 993-4545 or via e-mail at [DNR.Training.Academy@dnr.ga.gov](mailto:DNR.Training.Academy@dnr.ga.gov).**

**NOTE: The DNR P.O.S.T. Certified Position Application for Employment is being accepted year-round. There is no Deadline Date to submit the application for a Conservation Ranger 1 (Game Warden).**

## Central Office Vacancy

### Grants Specialist 1

<b>LOCATION</b>	Administrative Services – Grants Unit						
<b>DIVISION</b>	Commissioner's Office						
<b>POSITION #</b>	<b>00217300</b>	<b>JOB CODE</b>	<b>FIP050</b>	<b>PAYGRADE</b>	<b>J</b>	<b>ENTRY SALARY</b>	<b>\$33,630.41</b>

#### JOB DESCRIPTION

The incumbent in this position will assist the Georgia Outdoor Stewardship Act (GOSA) coordinator with administering the program. Responsibilities will include maintaining the online application and tracking system; serving as a point of contact for questions relative to the application process, selection criteria, timeline and other inquiries relative to GOSA; coordinating meetings and agendas for the GOSA Board of Trustees; and developing and maintaining updated documents and data relative to the GOSA grant program. This position will also be responsible for administrative aspects of the program.

#### MINIMUM QUALIFICATIONS

Bachelor's degree in business, public administration, finance or related areas from an accredited college or university.

#### **OR**

Four years of experience in grants management, public funds administration, accounting or a closely related area.

**NOTE:** Related professional experience may substitute for the minimum educational requirement on a year-for-year basis.

#### PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Prior DNR experience
- State government experience
- Knowledge or experience in grants
- Computer Skills – Office Suite, online databases and applications

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:**

Georgia Department of Natural Resources  
Office of Human Resources  
ATTN: Jennifer Gadson  
2 MLK Jr. Drive, SW  
Suite 1258, East Tower  
Atlanta, GA 30334  
[Jennifer.Gadson@dnr.ga.gov](mailto:Jennifer.Gadson@dnr.ga.gov)

**NOTE: DNR will be accepting applications from January 9, 2019 – January 15, 2019.**

Applications must be postmarked on or before January 15, 2019. Applications postmarked after January 15, 2019 will not be considered.

## Historic Preservation Division Vacancy Curator / Preservationist 3 – Rockdale County

<b>LOCATION</b>	HPD Offices, Stockbridge, Georgia						
<b>DIVISION</b>	Historic Preservation Division						
<b>POSITION #</b>	<b>00098660</b>	<b>JOB CODE</b>	<b>NRP032</b>	<b>PAYGRADE</b>	<b>J</b>	<b>ENTRY SALARY</b>	<b>\$35,569.36</b>

### JOB DESCRIPTION

Serves as Environmental Review (ER) Historian. Processes project review applications for database entry, routing, and file management. Reviews projects for National Register of Historic Places (NRHP) eligibility and effects determinations for Section 106 compliance and similar/related state and federal laws. Provides interagency liaison support. Assists in resolving adverse effects, including negotiating and reviewing agreement documents. Provides technical assistance, provides information to the public, give presentations, and conducts meetings and site visits as necessary. Provides ER program reporting and assists in managing program files in accordance with established procedures. Advises Environmental Review Program Manager, Historic Resources Section Chief, Historic Preservation Division Director, and other agency officials on ER-related issues and projects. Supports other HPD program areas as necessary. Supports and participates in special projects as necessary.

### MINIMUM QUALIFICATIONS

Bachelor's degree in natural resource management, environmental science, historical preservation or a closely related field from an accredited college or university

#### **AND**

One year of experience in a directly related field.

#### **OR**

Two years of experience required at the lower level Curator/Preservationist 2 (NRP031) or position equivalent.

### PREFERRED QUALIFICATIONS

Preference may be given to applicants with a Master's degree in Historic Preservation, Architectural History, or Architecture in combination with minimum qualification educational requirements or other multiple degree combinations including disciplines from both minimum and preferred qualifications lists and one or more of the following:

- Experience with reviewing projects for Section 106 compliance and similar/related state and federal laws, including defining APE and eligibility and effects determinations
- Experience surveying for and documenting historic resources, including identifying/defining types and styles, as a consultant or as a state/local agency staff
- Experience with evaluating historic resources for eligibility for listing in the National Register of Historic Places and reviewing work for consistency with SOI Standards
- Experience working with property owners or agencies regarding preservation and rehabilitation issues
- Experience working with databases or other electronic information file systems
- Experience working with at least one other core SHPO program area such as Tax Incentives, Certified Local Governments, or National Register on a consultant basis or as agency staff

**NOTE:** Applicants that previously applied from DNR Vacancy Announcement # 47-2018 are still being considered and do not need to re-apply.

**(CONTINUED ON PAGE 8)**

**Curator/Preservationist 3 Continued**

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address **highlighted** below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources  
Historic Preservation Division  
ATTN: Jennifer Dixon  
2610 GA Hwy 155, SW  
Stockbridge, GA 30281  
**Jennifer.Dixon@dnr.ga.gov**



**Parks, Recreation & Historic Sites Division Vacancies**  
**Communications Specialist 1- Henry County**

<b>LOCATION</b>	PRHSD - Headquarters						
<b>DIVISION</b>	Parks, Recreation & Historic Sites Division						
<b>POSITION #</b>	<b>00099127</b>	<b>JOB CODE</b>	<b>GSP040</b>	<b>PAYGRADE</b>	<b>H</b>	<b>ENTRY SALARY</b>	<b>\$27,793.73</b>

**JOB DESCRIPTION**

Under supervision, assists with the planning, development and implementation of a communications program, and/or public relations plan for an assigned agency, department, facility or function.

Manages the volunteer program for the Parks and Historic Sites Division including approximately 10,000 individuals in the volunteer database, approximately 1,000 assigned campground hosts annually, and more than 200 community volunteers annually.

**MINIMUM QUALIFICATIONS**

Bachelor's degree in communications or a related field from an accredited college or university.

**OR**

Three years of communications or related experience.

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address [highlighted](#) below or mail a completed DNR Application for Employment to the following address:**

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address [highlighted](#) below or mail a completed DNR Application for Employment to the following address:**

Georgia Department of Natural Resources  
Parks, Recreation and Historic Sites Division  
ATTN: Brittney Tellekamp  
2600 GA Highway 155 SW  
Stockbridge, GA 30281  
[brittney.tellekamp@dnr.ga.gov](mailto:brittney.tellekamp@dnr.ga.gov)

## Housekeeper Supervisor – Murray County

<b>LOCATION</b>	Fort Mountain State Park						
<b>DIVISION</b>	Parks, Recreation & Historic Sites Division						
<b>POSITION #</b>	<b>00098844</b>	<b>JOB CODE</b>	<b>FES043</b>	<b>PAYGRADE</b>	<b>D</b>	<b>ENTRY SALARY</b>	<b>\$21,008.52</b>

### JOB DESCRIPTION

Supervises, guides, and/or instructs the work assignments of subordinate staff. Manages the cleaning and upkeep of assigned areas. Performs any combination of duties to maintain order, sanitation and cleanliness in facilities. Maintains supplies.

### MINIMUM QUALIFICATIONS

One year of experience as a supervisor in related area of assignment.

**OR**

One year of experience at the lower level Housekeeper 3 (FES042) or position equivalent.

**NOTE:** Applicants that previously applied from DNR Vacancy Announcement # 50-2018 are still being considered and do not need to re-apply.

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:**

Georgia Department of Natural Resources  
Parks, Recreation and Historic Sites Division  
ATTN: Michelle Egan  
P.O. Box 1029  
Helen, GA 30545  
[Parks1@dnr.ga.gov](mailto:Parks1@dnr.ga.gov)

## **Wildlife Resources Division Vacancies**

### **Wildlife Biologist 2 - Dougherty County**

<b>LOCATION</b>	Private Lands Program/Albany						
<b>DIVISION</b>	Wildlife Resources Division						
<b>POSITION #</b>	<b>00176634</b>	<b>JOB CODE</b>	<b>NRPO61</b>	<b>PAYGRADE</b>	<b>K</b>	<b>ENTRY SALARY</b>	<b>\$43,063.23</b>

#### **JOB DESCRIPTION**

The position duties include, but are not limited to, working intensively with landowners, farmers, media contacts, natural resource agency personnel and others to promote the implementation of wildlife habitat management practices on private farm and forestlands to benefit bobwhites and other grassland dependent species. Primary duties include the development of detailed habitat management plans and financial incentive proposals to integrate bobwhite management with other natural resource objectives.

#### **MINIMUM QUALIFICATIONS**

Master of Science Degree in Wildlife Management, Wildlife Biology, Wildlife Science or a related field from an accredited college or university.

#### **PREFERRED QUALIFICATIONS**

Preference may be given to applicants with:

- Detailed knowledge of bobwhite ecology and management, managing early successional habitats in the Southwest, agriculture and forestry practices, Farm Bill and other financial incentive programs
- Computer software and mapping experience (e.g. MSWord, Excel, Access, GIS/GPS, and ARC View)
- Current Wildlife Resources Division employees

**NOTE:** Applicants that previously applied from DNR Vacancy Announcements # 30-2018 and #34-2018 are still being considered and do not need to re-apply.

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:**

Georgia Department of Natural Resources  
 Wildlife Resources Division  
 ATTN: Connie Hopkins  
 2067 US Hwy. 278, SE  
 Social Circle, GA 30025  
[Connie.Hopkins@dnr.ga.gov](mailto:Connie.Hopkins@dnr.ga.gov)

## Fisheries Technician Supervisor – Houston County

<b>LOCATION</b>	<b>Go Fish Education Center</b>						
<b>DIVISION</b>	<b>Wildlife Resources Division</b>						
<b>POSITION #</b>	<b>00185084</b>	<b>JOB CODE</b>	<b>NRT063</b>	<b>PAYGRADE</b>	<b>K</b>	<b>ENTRY SALARY</b>	<b>\$43,063.23</b>

### JOB DESCRIPTION

Under limited supervision, this position serves as hatchery manager for the hatchery facility at the Go Fish Education Center; directs all fish care and culture operations for recirculation systems and ponds; supervises other staff in the performance of all phases of fish culture and supporting operations, such as equipment operation and maintenance, facilities and grounds maintenance, and purchasing; provides extensive education support within and beyond the center; identifies needs and sets priorities and prepares budget requests for hatchery repair and renovation projects.

### MINIMUM QUALIFICATIONS

Associate's degree in Fisheries Management or related field from an accredited college or university

**AND**

Five years of experience required at the lower level Fisheries Technician 2 (NRT061) or position equivalent.

**OR**

Completion of equivalent coursework (90 quarter hours or 60 semester hours) in Fisheries Management or a related field from an accredited college or university

**AND**

Five years of experience required at the lower level Fisheries Technician 2 (NRT061) or position equivalent.

**OR**

High school diploma or GED

**AND**

Two years of experience required at the lower level Fisheries Technician 3 (NRT062) or position equivalent.

### PREFERRED QUALIFICATIONS

Preference may be given to applicant with:

- Completion of an Associate's degree or higher in fisheries management
- Extensive experience in warm water fish culture
- Experience in freshwater fisheries management
- Experience with recirculating aquaculture systems

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:**

Georgia Department of Natural Resources  
 Office of Human Resources  
 ATTN: Connie Hopkins  
 2067 US Hwy, 278, SE  
 Social Circle, GA 30025  
[Connie.Hopkins@dnr.ga.gov](mailto:Connie.Hopkins@dnr.ga.gov)

## Fisheries Technician 2 – Jasper County

<b>LOCATION</b>	<b>Marben Public Fishing Area</b>						
<b>DIVISION</b>	<b>Wildlife Resources Division</b>						
<b>POSITION #</b>	<b>00185103</b>	<b>JOB CODE</b>	<b>NRT061</b>	<b>PAYGRADE</b>	<b>I</b>	<b>ENTRY SALARY</b>	<b>\$32,418.30</b>

### JOB DESCRIPTION

Under limited supervision, this position will assist the Area Manager in the direct operation of Marben Public Fishing Area (PFA). Specifically, this position implements fisheries management plans; conducts water quality monitoring, angler use surveys, fish population sampling, and aquatic weed surveillance; operates and maintains area equipment, facilities, and grounds; serves as Marben PFA Kid's Fishing Event Coordinator; and provides support for other regional fisheries projects as assigned. Work may include weekends and holidays.

### MINIMUM QUALIFICATIONS

Associate's degree in Fisheries Management or a related field from an accredited college or university

**OR**

Completion of equivalent coursework (90 quarter hours or 60 semester hours) in Fisheries Management or a related field from an accredited college or university.

**OR**

High school diploma or GED

**AND**

Two years of experience in the Wildlife Resources Division as a Fisheries Technician 1 (NRT060) which included responsibilities in fisheries management.

### PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Completion of an Associate Degree or higher in Fisheries Management
- Experience in freshwater fisheries management
- Experience in the operation of mowers, tractors, and maintaining facilities

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:**

Georgia Department of Natural Resources  
 Office of Human Resources  
 ATTN: Connie Hopkins  
 2067 US Hwy, 278, SE  
 Social Circle, GA 30025  
[Connie.Hopkins@dnr.ga.gov](mailto:Connie.Hopkins@dnr.ga.gov)

## Wildlife Technician 2 – Dougherty County

<b>LOCATION</b>	<b>WRD Game Management - Albany</b>						
<b>DIVISION</b>	<b>Wildlife Resources Division</b>						
<b>POSITION #</b>	<b>00212498</b>	<b>JOB CODE</b>	<b>NRT011</b>	<b>PAYGRADE</b>	<b>I</b>	<b>ENTRY SALARY</b>	<b>\$32,418.30</b>

### JOB DESCRIPTION

Under general supervision, this position is assigned for maintenance duties on nine Wildlife Management Areas (WMAs) in the Southwest GA Region and provides other public services such as technical guidance for nuisance abatement, habitat development, and issuing permits for wildlife removal. Specific duties include: implementing habitat management plans; utilizing heavy equipment and farm equipment; creation and maintenance of wildlife openings; prescribed burning; construction, placement, and maintenance of nest structures for a variety of species; planting trees and shrubs; habitat management; maintenance of roads, buildings, gates and other structures; maintenance of property boundary and administration of managed hunts. Serves as after hours on-call person on a rotational basis for emergency response. Incumbent is also responsible for inventory and maintenance of major state equipment including tractors, farm implements, and other heavy equipment. This position also assists with all regional WMAs as needed with projects such as research and surveys, and quota deer, dove, turkey and waterfowl hunts.

### MINIMUM QUALIFICATIONS

Associate's degree in wildlife management or a related field from an accredited college or university.

**OR**

Completion of equivalent coursework (90 quarter hours or 60 semester hours) in wildlife management or related field from an accredited college or university.

**OR**

High school diploma or GED

**AND**

Two years of experience required in the Wildlife Resources Division as a Wildlife Technician 1 (NRT010) which included responsibilities in game or non-game management.

### PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Experience working currently for WRD/DNR
- Employment history managing habitat for native wildlife
- Experience operating heavy equipment
- A Four year degree in Wildlife Management or an equivalent Natural Resources Field

**NOTE:** Applicants must possess a Commercial Driver's License (CDL) or be eligible to obtain a CDL. Those hired on a position requiring a CDL who do not possess a CDL will be expected to obtain a CDL within 12 months to perform their job.

**NOTE:** Applicants that previously applied from DNR Vacancy Announcement # 51-2018 are still being considered and do not need to re-apply.

**(CONTINUED ON PAGE 15)**

**Wildlife Technician 2 (Continued)**

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address **highlighted** below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources  
Wildlife Resources Division  
ATTN: Connie Hopkins  
2067 US Hwy. 278, SE  
Social Circle, GA 30025  
**Connie.Hopkins@dnr.ga.gov**

## Construction Specialist 2 – Peach County

<b>LOCATION</b>	Fort Valley						
<b>DIVISION</b>	Wildlife Resources Division						
<b>POSITION #</b>	<b>00100289</b>	<b>JOB CODE</b>	<b>FEP051</b>	<b>PAYGRADE</b>	<b>I</b>	<b>ENTRY SALARY</b>	<b>\$32,418.30</b>

### JOB DESCRIPTION

Under general supervision the incumbent will participate in Georgia's Boating Access Program construction activities including the construction, repair and maintenance of boat ramps, operations and hauling of heavy equipment, oversight of contractors (skilled and labor), inspection of facilities, and the interpretation of design drawings and specifications. Position requires regular statewide travel.

Incumbent must possess Class A Commercial Driver's License (CDL) or be willing and able to obtain a Class A CDL within 12-months of employment.

### MINIMUM QUALIFICATIONS

Bachelor's degree in a related field from an accredited college or university.

**OR**

Associate's/Vocational/Technical degree in a related field from an accredited college or university

**AND**

One year of experience in maintenance and/or general building construction.

**OR**

High school diploma or GED

**AND**

Two years of experience in maintenance and/or general building construction.

**OR**

One year of experience at the lower level Construction Specialist 1 (FEP050) or position equivalent.

### PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Experience performing or overseeing construction activities of outdoor recreational facilities
- Valid Class A Commercial Driver's License
- Experience operating heavy equipment

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:**

Georgia Department of Natural Resources  
 Wildlife Resources Division  
 ATTN: Connie Hopkins  
 2067 U.S. Highway 278, SE  
 Social Circle, GA 30025  
[Connie.Hopkins@dnr.ga.gov](mailto:Connie.Hopkins@dnr.ga.gov)



## Environmental Protection Division Vacancies

### Manager 1, Environmental Protection – Clayton County

<b>LOCATION</b>	Air Protection Branch						
<b>DIVISION</b>	Environmental Protection Division						
<b>POSITION #</b>	<b>00155014</b>	<b>JOB CODE</b>	<b>RCM010</b>	<b>PAYGRADE</b>	<b>M</b>	<b>ENTRY SALARY</b>	<b>\$52,172.55</b>

#### **JOB DESCRIPTION**

This position is located in the Georgia Environmental Protection Division (EPD) – Air Protection Branch – Planning and Support Program – Data and Modeling Unit. The successful candidate will be responsible for managing the Data and Modeling Unit which applies advanced regulatory air quality models to simulate the transport and fate of pollutants in the atmosphere. These models include Sparse Matrix Operator Kernel Emissions (SMOKE), Motor Vehicle Emission Simulator (MOVES), Weather Research and Forecast (WRF), Positive Matrix Factorization (PMF), Chemical Mass Balance (CMB), Community Multiscale Air Quality (CMAQ), Comprehensive Air Quality Model with Extensions (CAMx), AMS/EPA Regulatory Model (AERMOD), Goddard Earth Observing System Chemistry (GEOS-Chem), and Environmental Benefits Mapping and Analysis Program (BenMAP).

#### **MINIMUM QUALIFICATIONS**

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

#### **AND**

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

#### **PREFERRED QUALIFICATIONS**

Preference may be given to applicants with:

- Master's Degree or Ph.D. Degree
- Strong background in atmospheric chemistry and physics, emission inventory development, emissions modeling, meteorological modeling, observational based modeling, numerical modeling, and/or air quality modeling
- Familiarity with EPA rules and guidance related to regulatory air quality modeling
- Strong technical writing and verbal communication skills
- Ability to prioritize work assignments and manage multiple projects simultaneously
- Previous management experience and/or leadership roles

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:**

Georgia Department of Natural Resources  
Environmental Protection Division  
ATTN: Katie Daniels  
2 MLK Jr. Drive  
Suite 1456, East Tower  
Atlanta, GA 30334  
[JobsATEPD@dnr.ga.gov](mailto:JobsATEPD@dnr.ga.gov)

**NOTE: This position will remain on the DNR Vacancy Announcement until filled.**

## Manager 1, Environmental Protection – Fulton County

<b>LOCATION</b>	<b>Watershed Protection Branch</b>						
<b>DIVISION</b>	<b>Environmental Protection Division</b>						
<b>POSITION #</b>	<b>00160544</b>	<b>JOB CODE</b>	<b>RCM010</b>	<b>PAYGRADE</b>	<b>M</b>	<b>ENTRY SALARY</b>	<b>\$52,172.55</b>

### JOB DESCRIPTION

This position is located in the Georgia Environmental Protection Division (EPD) – Watershed Protection Branch – Watershed Planning & Monitoring Program – Ambient Monitoring Unit – North. The successful candidate will be responsible for managing a unit of eight Environmental Scientists and two Environmental Technicians and for overseeing the monitoring conducted by field staff located in the Atlanta and Cartersville Offices. The Unit conducts water quality and biological monitoring of rivers, streams, and lakes in North Georgia. This work is required by the Watershed Protection Branch’s 106 PPG agreement with the EPA. Data collected is used to determine if waters of the State are meeting their designated uses and the associated water quality criteria. This position is responsible for: developing the annual monitoring plan, conducting quality control of the data collected, and inputting the data into the GOMAS; coordinating all monitoring requests and logistics, including scheduling and equipment acquisition; performing grant management, budget oversight, and leading Georgia EPD’s participation in the National Aquatic Resource Surveys; coordinating DNR’s fish tissue monitoring programs; and for the annual publication of Georgia’s fish consumption advisories.

### MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

#### **AND**

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

### PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Degree or coursework in aquatic ecology, limnology, hydrology, and/or watershed science
- Familiarity with the Clean Water Act and Georgia’s Rules and Regulations for Water Quality Control
- Knowledge of and/or experience conducting water quality monitoring of surface and ground water
- Familiarity with Georgia EPD water quality and biological monitoring methodology
- Knowledge of and/or experience conducting instream field surveys
- Experience with analyzing and managing physical, chemical, and biological data collected in aquatic environments
- Proficient with GIS and Microsoft Office (especially data management and manipulation in Excel)

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address [highlighted](mailto:JobsATEPD@dnr.ga.gov) below or mail a completed DNR Application for Employment to the following address:**

Georgia Department of Natural Resources  
Environmental Protection Division  
ATTN: Katie Daniels  
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## Environmental Engineer 1/2/3 – Clayton County

<b>LOCATION</b>	<b>Land Protection Branch</b>						
<b>DIVISION</b>	<b>Environmental Protection Division</b>						
<b>POSITION #</b>	<b>00101088</b>	<b>JOB CODE</b>	<b>ETP020</b>	<b>PAYGRADE</b>	<b>L</b>	<b>ENTRY SALARY</b>	<b>\$43,000.00</b>
		<b>JOB CODE</b>	<b>ETP021</b>	<b>PAYGRADE</b>	<b>M</b>	<b>ENTRY SALARY</b>	<b>\$47,236.93</b>
		<b>JOB CODE</b>	<b>ETP022</b>	<b>PAYGRADE</b>	<b>N</b>	<b>ENTRY SALARY</b>	<b>\$53,377.74</b>

Based on education and experience, the selectee will be hired into one of the above mentioned job codes.

### JOB DESCRIPTION

This position is located in the Georgia Environmental Protection Division (EPD) – Land Protection Branch – Solid Waste Management Program – Solid Waste Permitting Unit. The incumbent in this position is responsible for review of applications, plans, design calculations, and other documentation for permitting solid waste handling facilities. The incumbent conducts inspections for the construction, operation, and closure of solid waste handling facilities, manages proposals and provides oversight for restoring abandoned landfills to compliance and provides technical assistance on solid waste management.

### MINIMUM QUALIFICATIONS

#### ETP020 – Environmental Engineer 1

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university.

#### ETP021 – Environmental Engineer 2

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university

#### **AND**

One year of experience in professional environmental or sanitary engineering work.

#### ETP022 – Environmental Engineer 3

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university

#### **AND**

Two years of experience in professional environmental or sanitary engineering work.

#### **OR**

One year of experience at a level equivalent to an Environmental Engineer 2 (ETP021).

### PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Bachelor degree (or higher) in environmental or civil engineering
- Knowledge of solid waste management or landfill design
- Knowledge of geotechnical engineering
- Experience in environmental compliance
- Experience in environmental permitting

**(CONTINUED ON PAGE 20)**

**Environmental Engineer 1/2/3 Continued**

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address **highlighted** below or mail a completed DNR Application for Employment to the following address:

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Environmental Protection Division  
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Atlanta, GA 30334  
**[JobsAtEPD@dnr.ga.gov](mailto:JobsAtEPD@dnr.ga.gov)**

## Environmental Engineer 1/2/3 – Fulton County

<b>LOCATION</b>	<b>Watershed Protection Branch</b>						
<b>DIVISION</b>	<b>Environmental Protection Division</b>						
<b>POSITION #</b>	<b>00166967</b>	<b>JOB CODE</b>	<b>ETP020</b>	<b>PAYGRADE</b>	<b>L</b>	<b>ENTRY SALARY</b>	<b>\$43,000.00</b>
		<b>JOB CODE</b>	<b>ETP021</b>	<b>PAYGRADE</b>	<b>M</b>	<b>ENTRY SALARY</b>	<b>\$47,236.93</b>
		<b>JOB CODE</b>	<b>ETP022</b>	<b>PAYGRADE</b>	<b>N</b>	<b>ENTRY SALARY</b>	<b>\$53,377.74</b>

Based on education and experience, the selectee will be hired into one of the above mentioned job codes.

### JOB DESCRIPTION

This position is located in the Georgia Environmental Protection Division (EPD) – Watershed Protection Branch – Wastewater Regulatory Program – Industrial Permitting Unit (IPU). The incumbent to this position will be part of a dynamic team whose goal is to protect our waterways for the citizens of Georgia and for future generations. The incumbent will issue protective and enforceable permits to regulate industries that discharge wastewaters to streams, rivers and land treatment systems. The successful candidate will be independent, self-motivated, hardworking, and capable of learning quickly and will be responsible for managing several technically challenging projects. A strong interpersonal, verbal, and written communication skill with the ability to communicate effectively with internal and external customers is required. The State may provide in-state and out-of-state training to ensure professional developmental goals are met. Flexible work schedules may be applicable. The Environmental Engineers is responsible for preparing National Pollutant Discharge Elimination System, Land Treatment System and Pretreatment permits for industrial and non-process waters, by conducting a thorough review of permit applications and supporting documents, meeting with applicants and performing site visits when applicable. Additionally, the incumbent will participate in public meetings and hearings, respond to public comments, and coordinate with federal, state and/or other state agencies and stakeholder groups.

### MINIMUM QUALIFICATIONS

#### ETP020 – Environmental Engineer 1

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university.

#### ETP021 – Environmental Engineer 2

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university

#### **AND**

One year of experience in professional environmental or sanitary engineering work.

#### ETP022 – Environmental Engineer 3

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university

#### **AND**

Two years of experience in professional environmental or sanitary engineering work.

#### **OR**

One year of experience at a level equivalent to an Environmental Engineer 2 (ETP021).

**(CONTINUED ON PAGE 22)**

**Environmental Engineer 1/2/3 Continued****PREFERRED QUALIFICATIONS**

Preference may be given to applicants with knowledge or experience working with environmental permitting and/or regulations.

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## Grants Specialist 1/2/3 – Fulton County

<b>LOCATION</b>	<b>Watershed Protection Branch</b>						
<b>DIVISION</b>	<b>Environmental Protection Division</b>						
<b>POSITION #</b>	<b>00101390</b>	<b>JOB CODE</b>	<b>FIP050</b>	<b>PAYGRADE</b>	<b>J</b>	<b>ENTRY SALARY</b>	<b>\$33,630.41</b>
			<b>FIP051</b>		<b>K</b>		<b>\$36,993.45</b>
			<b>FIP052</b>		<b>L</b>		<b>\$43,063.23</b>

Based on education and experience, the selectee will be hired into one of the above mentioned job codes.

### JOB DESCRIPTION

This position is located in the Georgia Environmental Protection Division – Watershed Protection Branch. The incumbent will be responsible for advising applicants in the development of Section 319(h) Grant applications, grant proposals, budgets, program plans, contracts and related documents; work with approved applicants to contract projects in a timely and efficient manner; advise on revising work plan revisions for approved 319(h) Grants as assigned. This position also participates in reviews of project applications; ensures that projects recommended for funding meet Federal and State program goals; effectively manage project(s) by appropriately focusing attention on the critical priorities; effectively create and execute contract agreements; manages project priorities; monitor resource availability, proactively initiate communication to avoid issues; and meet all USEPA reporting requirements. Effectively evaluating reports and products to determine the feasibility of meeting project goals and objectives on time and on budget and makes adjustments when needed.

### MINIMUM QUALIFICATIONS

#### FIP051 – Grants Specialist 1

Bachelor's degree in business, public administration, finance or related areas from an accredited college or university.

**OR**

Four years of experience in grants management, public funds administration, accounting or a closely related area.

**NOTE:** Related professional experience may substitute for the minimum educational requirement on a year-for-year basis.

#### FIP051 – Grants Specialist 2

Bachelor's degree in business, public administration, finance or a related field in area of assignment from an accredited college or university

**AND**

One year of experience in grants management, public funds administration, accounting or a related area

**OR**

Five years of experience in grants management, public funds.

**OR**

One year of experience required at the lower level Grants Specialist 1 (FIP050) or position equivalent.

**(CONTINUED ON PAGE 24)**

### Grants Specialist 1/2/3 Continued

#### **FIP051 – Grants Specialist 3**

Bachelor's degree in business, public administration, finance or related field from an accredited college or university

#### **AND**

Two years of experience in grants management, public funds administration, accounting or a closely related area.

#### **OR**

One year of experience required at the lower level Grants Specialist 2 (FIP051) or position equivalent.

#### **PREFERRED QUALIFICATIONS**

Preference may be given to applicants with:

- Knowledge of project management and budgeting
- Critical attention to detail
- Demonstrated commitment to Environmental Protection/community service
- Bachelor's degree in Environmental Sciences, Biology, Chemistry, Business, Public Administration, Finance or related areas

**NOTE:** Applicants that previously applied from DNR Vacancy Announcement # 50-2018 are still being considered and do not need to re-apply.

**If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:**

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